



ANNUAL REPORT

JANUARY TO DECEMBER 2018

MISSION

Saving lives of children with cancer
through excellence in medical care,
research and education.

The VIVA Foundation for Children with Cancer was incorporated in Singapore on 6 February 2006 as Public Company Limited by Guarantee. It was registered under the Charities Act on 25 April 2006, with Institution of a Public Character (IPC) status.

Unique Entity Number (UEN)	:	200601578E
Charity Registration Number	:	01961
IPC Effective Period	:	25 April 2006 – 14 May 2021
HEF Registration Number	:	HEF 0105/G
Registered Address	:	8 Sinaran Drive #03-01 Novena Specialist Centre, Singapore 307470
Chairman	:	Leong Lai Peng
Auditors	:	Moore Stephens LLP
Bankers	:	Citibank Singapore Ltd Oversea-Chinese Banking Corporation Ltd United Overseas Bank Ltd DBS Bank Ltd

CHAIRMAN'S MESSAGE

The VIVA Foundation for Children with Cancer (VIVA) was established in 2006 to focus on saving the lives of children with cancer through excellence in medical care, research and education.

Each year, one of our highlights is the flagship St. Jude-VIVA Forum in Paediatric Oncology. It has grown to be a gathering of international friends and collaborators bound by a shared mission to learn and work together to improve survival rates for children with cancer. In 2018, we added two new focus areas through the biennial St. Jude-VIVA Paediatric Pathology Symposium, and featured discussions on survivorship and late effects of leukaemia and solid tumour.

It is always with much gratitude as we recount the support from diverse stakeholders. In the following pages, you will read about how the 2018 School Captains of the Australian International School broke a school record while advocating for children with cancer. We are grateful to the management of Ferrari, Grand Vin, Directions Group, Derrol Stepenny Promotions, as well as every single donor who has inspired us to continue to work hard so as to save more lives of children with cancer.

The dream of VIVA is to build bridges and rally everyone to work together. We thank you for journeying with us and look forward to your continued camaraderie and support. The power of collaboration remains to be harnessed, and together, we can pool resources and accelerate research, for every child's life matters to us.

Mrs Jennifer Yeo

Chairman

VIVA Foundation for Children with Cancer



MEMBERS

Name	Date of Appointment
1. Christina Fu Mrs Christina Ong	06/02/2006
2. Foo-Yo Mie Yoen Theresa	06/02/2006
3. Koh Seow Chuan	28/05/2014
4. Kuok Oon Kwong	28/05/2014
5. Kwee Liong Keng	06/02/2006
6. Lee Ming San	28/05/2014
7. Leong Lai Peng	06/02/2006
8. Tan Wah Yeow	28/05/2014
9. Wu Lee Betty, Mrs	06/02/2006

BOARD OF DIRECTORS

In 2018, two (2) Ordinary Board Meetings and one (1) Annual General Meeting were held. The Executive Committee* actively oversees the business of VIVA. The VIVA Board of Directors comprises of 12 Directors who serve pro-bono and ensures that VIVA's mission and vision are met.

Name	Date of Appointment / Date of Resignation	Position
1. Leong Lai Peng*	06/02/2006	Chairman
2. Kuok Oon Kwong*	09/11/2007	Vice Chairman
3. Kwee Liong Keng	06/02/2006	Director
4. Koh Seow Chuan	20/10/2006	Director
5. Lee Ming San	20/10/2006 - 31/12/2018	Director
6. Mary Ann Wai Sheng Tsao	21/08/2008	Director
7. Tan Wah Yeow*	01/09/2010	Director
8. Tan Bee Lan	01/08/2014	Director
9. Wilson Christopher Geoffrey*	15/01/2015	Director
10. Cheah Kim Kee Gilbert	01/03/2016	Director
11. Tan Wei Chong, Martino	01/05/2018	Director
12. Shulamite N K Khoo*	01/05/2018	Director

VIVA EXTERNAL ADVISORY BOARD

VIVA's External Advisory Board (EAB) is made up of an international panel of renowned doctors from the global field of cancer care and research. The VIVA Board of Directors seeks advice and views from the EAB on which strategic projects VIVA should focus on and support.

The EAB meets in Singapore once a year. At other times of the year, the Board would also call on the EAB for their expert views and thoughts when necessary.

Name	Date of Appointment	Position
1. Dr. Ching-Hon Pui, MD	19/12/2006	Chairman
2. Dr Rupert Handgretinger, MD	07/12/2006	Member
3. Prof Anjo Veerman, MD	18/12/2006	Member
4. Dr Edward Holmes, MD	30/11/2006	Member

ORGANISATION INFORMATION

Mission: Saving lives of children with cancer through excellence in research, medical care and education.

Objective: To help cure children with cancer so they can achieve the full potential of their lives by

- Partnering and funding scientists and doctors in key projects and clinical research;
- Supporting institutions to provide optimum facilities and level of care;
- Empowering doctors, nurses and care-providers through training and knowledge-sharing.

Funding Sources: VIVA Foundation is financially supported by donations from members, donors and government grants.

Volunteering: VIVA Foundation is open to the public for participation in its charitable activities in aid of children with cancer.

Staffing: As at 31 December 2018, there are three (3) full-time staff employed by VIVA Foundation.



HIGHLIGHTS OF 2018

PROGRAMMES & PROJECTS

12th St. Jude-VIVA Forum in Paediatric Oncology

10 – 11 March 2018



The annual St. Jude-VIVA Forum in Paediatric Oncology is organised by VIVA in collaboration with St. Jude Children's Research Hospital (Memphis, Tennessee, USA), and with key local partners including the National University Hospital and KK Women's and Children's Hospital. It is now a series of knowledge exchange platforms and collaborative meetings including the VIVA Asia Pre-Forum Workshop, VIVA Asia Nursing Symposium, VIVA Asia Bone Marrow Transplant Spring School, CCF-VIVA Family Learning Exchange and VIVA Asia Working Groups.

This year, the Forum brought together 328 healthcare professionals – doctors, nurses and allied health specialists – from across some 25 countries to learn from one another and to forge the connection for long-term collaborations in paediatric oncology.

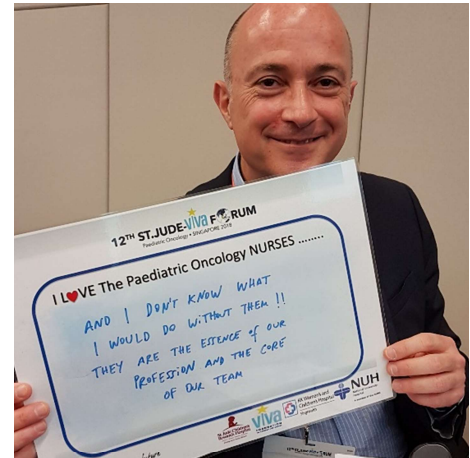
We added two new focus areas through the biennial St. Jude-VIVA Paediatric Pathology Symposium, and featured discussions on late effects of leukaemia and solid tumour, as well as survivorship.



VIVA would like to thank the Organising Committee comprising doctors, nurses and administrators from the Netherlands, the Philippines, Singapore and USA.

Paediatric Oncology Nursing Course

In recognition that nursing care is a vital part of medical treatment for children with cancer, VIVA has supported the Paediatric Oncology Nursing Course at the National University Hospital since 2007. The course provides registered nurses with specialised knowledge and skills to deliver safe and competent care to children with cancer in the hospitals. To date, 123 nurses from public and private institutions in Singapore and the region including Brunei, India, Indonesia and the Philippines are graduates of the course.



VIVA-University Children's Cancer Centre (VUC³)

The VIVA-University Children's Cancer Centre is a one-stop cancer centre for treatment of childhood cancer at the National University Hospital comprising outpatient clinics, day-therapy centre for chemotherapy and an inpatient centre which holds beds, stem cell transplant rooms and isolation rooms. This was established in 2009 and funded by VIVA through its donors.

Spreading Christmas Cheers!

VIVA volunteers and staff spent a cheery morning at the VUC³, paediatric wards and clinics singing carols and sharing gifts. Thank you to the late Mrs Janet Liok for leaving a legacy of giving to children with cancer, Mrs Goh Wan Cheng and the New Horizon Music Society for sharing their talents, and The Cocoa Trees for its sponsorship.

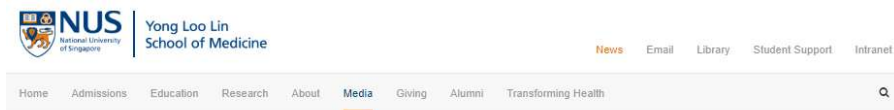


VIVA-NUS Centre for Translational Research in Acute Leukaemia

The VIVA-NUS Centre for Translational Research in Acute Leukaemia works on disease classification, prediction and determination of treatment responses to improve cure rates and quality of life for children with leukaemia. It is led by Professor Dario Campana supported through the Mrs Lee Kong Chian Chair in Advanced Cellular Therapy and Associate Professor Allen Yeoh supported through the VIVA-Goh Foundation Professorship.

““The Holy Grail in cancer treatment is to pick up children who are more likely to relapse on standard therapy and give them better treatment ...”

Associate Professor Allen Yeoh, principal investigator of the Multi-Centre Malaysia-Singapore ALL and AML Trials. The team of doctors from Singapore and Malaysia has managed to raise cure rates for a group of 346 childhood leukaemia patients from 69.6% in 2003 to 91.6% from 2010 onwards, while also lowering relapses from 30% to 13% in the same period.



Stronger chemotherapy for children with high-risk leukaemia boosts cure, reduces relapse rates

Published: 07 September 2018



(from left) Associate Professor Allen Yeoh, Department of Paediatrics, NUS Yong Loo Lin School of Medicine; Associate Professor Tan Ah Moy, Senior Consultant, Haematology/Oncology Service, Department of Paediatric Subspecialties, KK Women's and Children's Hospital; Professor Hany Ariffin, Head, Division of Haematology-Oncology & Bone Marrow Transplantation, Department of Paediatrics, University of Malaya Medical Centre, Kuala Lumpur; nine-year-old Reshven s/o Mahesvaran, a patient at the National University Hospital, and his mother Madam Geethapriyaa.

Source: *Strong chemotherapy for children with high-risk leukaemia boosts cure, reduces relapse rates in NUS Yong Loo Lin School of Medicine on 7 September 2018.*

VIVA-KKH Paediatric Brain and Solid Tumour Programme

The VIVA-KKH Paediatric Brain and Solid Tumour Programme is a collaborative clinical and research partnership between VIVA, KK Women's and Children's Hospital (KKH) and St Jude Children's Research Hospital for childhood brain and solid tumours, to seek advancements through improving clinical care, translational clinical research, education and leveraging on the expertise and strength of partner institutions. VIVA would like to thank the Children's Cancer Foundation and all our donors for their contribution to this programme.

“KKH cares for many children with brain and solid tumours in Singapore. Harnessing St. Jude's knowledge and expertise, and with VIVA's support, we are able to do far more by working collaboratively and in concert to combat the scourge of childhood cancer ...”

Dr Amos Loh, chairman of the VIVA-KKH Paediatric Brain and Solid Tumour Programme.

B10

THE STRAITS TIMES | SATURDAY, MAY 12, 2018

KKH
160 Years **OF RESEARCH**
Advancing
cures
for women and children



Cancer survivor Hillary (centre) celebrating her 10th birthday with (from left) Dr Loh, Dr Soh, Dr Francis Chin and Dr David Low.

(from centre) Cancer survivor Hillary celebrating her 10th birthday with the KKH team including Dr Amos Loh, Senior Consultant, Department of Paediatric Surgery; Dr Soh Shui Yen, Head and Senior Consultant and Dr Francis Chin, Visiting Consultant, both from Haematology/Oncology Service, Department of Paediatric Subspecialties; Dr David Low, Head and Senior Consultant, Neurosurgical Service.

Source: *Advancing cures for women and children* in The Straits Times on 12 May 2018.

EVENTS & ACTIVITIES

Ferrari for VIVA

16 November 2017 - 4 February 2018

Ferrari's Great Getaway campaign raised a total of \$9,430 in aid of VIVA. The campaign was promoted through Giving.sg, as well as advertisements at selected bus stops, MRT stations, office buildings and cinema screens. One randomly chosen winner was given an extended test drive on a Ferrari by a staff, and also received a limited edition set of Ferrari 70th Anniversary memorabilia.



Paediatric Brain & Solid Tumours Awareness

4 February 2018 – (in association with World Cancer Day)

The Porsche Motoring Club Singapore roared their engines through the KK Women's and Children's Hospital ferrying survivors of paediatric brain and solid tumour on a joy ride in Porsches of varying colours and models. Supported by VIVA, this event is part of a Duke-NUS Medical School student initiative to bring joy and hope to those who are recovering from paediatric brain and solid tumours.



A Celebration of a Wine Visionnaire's Life

25 May 2018

In memory of their late founder Mr Derek Lee, the management of Grand Vin Pte Ltd and Directions Group Inc. organised a charity dinner and wine auction in aid of VIVA, raising a total of \$396,590 through table sales, live and silent auction. Special thanks goes to Kate Tan of Grand Vin and Kitch Lum of Directions Group for leading and coordinating this event.



The Edwards Twins Show

24 to 28 October 2018

The Derrol Stepenny Promotions Pte Ltd, in memory of their late founder Mr Errol Pang, named VIVA as one of two charity beneficiaries for the Edwards Twins Show at the Resorts World Sentosa from 24 to 28 October. The show raised a total of \$6,750. On 25 October 2018, VIVA's donors, partners, doctors, nurses, survivors and their families were invited to share an evening of music and entertainment by the top impersonators from Las Vegas. Thank you to Mr Stephen Francis and Mr Ian Laird for coordinating this event, and Ms Robyne Hayes for volunteering as a photographer.



ASEAN Young Leaders Programme

1 November 2018

How can young leaders help build a more resilient and innovative Southeast Asia? 13 participants of the Common Purpose-ASEAN Young Leaders Programme visited and shared with VIVA their aspirations to make the world a better place, and gained insights into our international alliances and collaborations to raise cure rates for children with cancer in Singapore and the region.



Australian International School Captains

19 November 2018

The 2018 Australian International School Captains adopted VIVA as a beneficiary of its academic year's community activities, and set a school record by raising \$20,000 towards VIVA's mission of saving lives of children with cancer.



Giving Week 2018

19 November 2018

VIVA raised a total of \$11,125 as one of the non-profit organisations for Giving Week 2018, an annual movement organised by the National Volunteer Philanthropy Centre. On 1 December evening, our volunteers and staff set up a booth as part of the Club Street Festival Hub to present VIVA's work in increasing cure rates for children with cancer.

The Miracle of Life (SingHealth Academic Hour Distinguished Leaders Series) 20 November 2018

At the SingHealth Academic Hour Distinguished Leaders Series on 20 November, VIVA's chairman Mrs Jennifer Yeo shared her personal experiences leading up to the set-up of the two foundations (VIVA Foundation for Children with Cancer, Singapore and VIVA China Children's Cancer Foundation Limited, Hong Kong) to save lives of children with cancer through excellence in research, medical care and education. She spoke about the lessons she learnt from the people she met through her journey with VIVA, our longstanding collaboration with the St. Jude Children's Research Hospital (Memphis, Tennessee, USA), and going forward, her wish and commitment for Asian institutions to come together so as to accelerate research and cure rates for children in Singapore, China and throughout Asia.





FINANCIAL SUMMARY

STATEMENT OF FINANCIAL ACTIVITIES

For the Financial Year Ending 31 December 2018

INCOME	Audited 31 Dec 2018	Audited 31 Dec 2017
	S\$	S\$
<u>Unrestricted General Funds</u>		
Income from generated funds		
- Voluntary income		
General Donations	1,145,810	1,312,696
Designated Funds toward CenTRAL Programme		-
Government Grant - Care and Share Scheme	875,000	-
- Investment income		
Interest from bank balances	25,527	29,802
- Activities for generating funds		
Charity Dinner	396,590	-
- Income for VIVA-KKH Program	400,000	650,000
Income from charitable activities		
- Receipts from St. Jude-VIVA Forum	378,013	296,176
Other income	4,583	3,711
Total income	3,225,523	2,292,385

Statement of Financial Activities for the Financial Year Ending 31 December 2018 – continued

EXPENDITURES	Audited	Audited
	<u>31 Dec 2018</u>	<u>31 Dec 2017</u>
	S\$	S\$
Cost of generating funds		
- Cost of generating voluntary income	32,403	31,765
- Fundraising activities		-
Charitable activities		
- Cost from St. Jude-VIVA Forum	349,100	299,791
- Funding towards CenTRAL Programme	844,874	1,000,000
- Funding towards VIVA-KKH Programme	2,000,000	-
- Funding towards other programme		-
Governance costs		
- General and administrative expenses	57,681	47,546
- Audit fee - current year	12,000	12,000
- Depreciation expense	523,774	529,750
- Employment costs	175,853	150,544
Other funds expended		-
Total expenditure	3,995,685	2,071,396
Net expenditure before tax expense	(770,162)	220,989
Tax expense	-	-
Net expenditure	(770,162)	220,989
Gross transfers between funds	-	-
Net movement in funds	(770,162)	220,989
Reconciliation of funds		
Total funds brought forward	25,842,573	25,621,584
Total funds carried forward^(a)	25,072,411	25,842,573
	<u>2018</u>	<u>2017</u>
	S\$	S\$
- Available fund balance	4,707,911	4,996,073
- Donated space (Note 12)	20,364,500	20,846,500
(this asset cannot be monetised)		
	25,072,411	25,842,573

Statement of Financial Activities for the Financial Year Ending 31 December 2018 – continued

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2018**

	Audited 31 Dec 2018 S\$	Audited 31 Dec 2017 S\$
Non-Current Assets		
Property and equipment	20,487,711	21,007,216
Current Assets		
Other receivables and prepayments	180,614	150,126
Cash and cash equivalents	4,479,250	4,745,829
	4,659,864	4,895,955
Current Liabilities		
Accrued expenses	1,802	5,562
Deposits received	52,362	52,362
Other payables	21,000	2,674
	75,164	60,598
Net Current Assets	4,584,700	4,835,357
Total Assets Less Current Liabilities	25,072,411	25,842,573
Funds of Charity		
<u>Unrestricted Funds</u>		
General funds ^(a)	25,072,411	25,842,573
<u>Designated Funds</u>		
Designated income funds	-	0
Total Charity Funds	25,072,411	25,842,573
	2018	2017
(a)	S\$	S\$
- Available fund balance	4,707,911	4,996,073
- Donated space (this asset cannot be monetised)	20,364,500	20,846,500
	25,072,411	25,842,573

COMPLIANCE WITH CODE OF GOVERNANCE

VIVA Foundation constantly works towards compliance with the Charities Act, Charities (Institutions of Public Character) Regulations, Charities Accounting Standards, the Code of Governance for Charities and IPCs and the Personal Data Protection Act, and take steps to address and resolve weakness/es where appropriate.

MANAGING CONFLICT OF INTEREST

VIVA Foundation has in place a policy relating to the management and avoidance of conflict of interests. All Members, Directors and staff are required to sign the prescribed Declaration of Conflict of Interest form when they are appointed and thereafter annually or whenever there is any material change in the information contained in their respective Declarations.

ONLINE GOVERNANCE EVALUATION CHECKLIST (GEC) via CHARITY PORTAL

VIVA Foundation has been submitting the GEC annually via the Charity Portal. These are also available on VIVA's website at www.viva.sg.

RESERVES POLICY

VIVA Foundation has set aside a reserve of \$1 million to provide financial stability and resources for the development of its principal activities. The Board will periodically review the amount of reserves that are required to ensure adequacy in fulfilling the Foundation's obligations.

SALARIES AND RELATED COSTS

No Directors received any remuneration. During the financial year 2018, no staff personnel received an annual remuneration of \$100,000.00 and above. No staff is involved in setting his/her own remuneration.

RELATED PARTY TRANSACTIONS

VIVA Foundation had the following significant transactions with a related party during the financial year 2018, as detailed below: -

Related Party Transactions - FY2018

	Audited 31 Dec 2018 S\$	Audited 31 Dec 2017 S\$
<u>With National University of Singapore</u>		
Travel and general expenses	72	1,240
<u>With Shangri-La Hotel Singapore</u>		
Venue expense (charitable activity)	79,760	71,874
Accommodation, meals and related expenses (charitable activity)	30,272	1,495
TOTAL	110,104	74,609

REELECTION OF DIRECTORS

Board of Directors appointed during the financial year were re-elected by the Members at the Annual General Meeting.

VIVA Foundation does not have term limits of Directors/Members as the Board believes that continued contribution by each Director provides benefits to the foundation. Each Director's integrity is not compromised by the long period of service.

The Board decided, with the Members' approval, that Directors who serve in the Board for more than 10 years are retained. All Directors who are over the age of 70 years were re-appointed to hold office until the conclusion of the next Annual General Meeting of the Company pursuant to Section 153(6) of the Companies Act, Chapter 50.

BOARD MEMBERS ATTENDANCE AT MEETINGS

During the year, three (3) meetings were held - 2 Ordinary Board Meetings and 1 Annual General Meeting. A Director who is unable to attend any meeting in person may participate via tele-conference.

The Board is satisfied that each Director is committed towards fulfilling the mission of VIVA Foundation. This is evidenced by their respective valuable contributions in many ways despite not attending some or all of the meetings during the year due to prior commitments.

INTERNAL CONTROL AND RISK MANAGEMENT MEASURES

The Board assumes overall responsibility and is fully committed on maintaining a sound system of internal control and risk management that provide reasonable assurance of effective operations and statutory compliance in accordance with the Code of Governance and Charity Accounting Standards.

The Board ensures that there is a sound internal control policies and procedures in place. The Board constantly reviews, taking into account changes in the regulatory and statutory, these policies and procedures to ensure adequacy and effectiveness.

The Board has also put in place a risk management policies. One of these policies is the implementation of internal controls as part of the day to day operations.

CONNECT WITH US

- Telephone (65) 6694 3370
- Email enquiry@viva.sg
- Website www.viva.sg
- Facebook www.facebook.com/vivafoundation
- Instagram www.instagram.com/vivafoundation
- Address
8 Sinaran Drive #03-01
VIVA-CCF Hub, Novena Specialist Center
Singapore 307470

ACKNOWLEDGEMENT

VIVA would like to express our warmest gratitude to all our donors, volunteers and supporters who contributed to our mission in 2018.

Your giving can be life-saving, support our mission with a donation.

<https://www.bit.ly/donate2viva>

<https://www.giving.sg/viva-foundation-for-children-with-cancer>

