

VIVA FOUNDATION FOR CHILDREN WITH CANCER

ANNUAL REPORT FOR YEAR ENDED 31 DECEMBER 2016

VIVA Foundation for Children with Cancer was incorporated in Singapore on 06 February 2006 as Public Company Limited by Guarantee. It was registered under the Charities Act on 25 April 2006, with Institution of a Public Character (IPC) status.

Unique Entity Number (UEN)	:	200601578E
Charity Registration Number	:	01961
IPC Effective Period	:	25 April 2006 – 14 May 2018
HEF Registration Number	:	HEF 0105/G
Registered Address	:	8 Sinaran Drive #03-01 Novena Specialist Centre, Singapore 307470
Chairman	:	Leong Lai Peng
Auditors	:	Moore Stephens LLP
Bankers	:	Citibank Singapore Ltd Oversea-Chinese Banking Corporation Ltd United Overseas Bank Ltd CIMB Bank Berhad, Singapore Branch

List of Members

	Name*	Date of Appointment
1	Christina Fu Mrs Christina Ong	06/02/2006
2	Foo-Yo Mie Yoen Theresa	06/02/2006
3	Koh Seow Chuan	28/05/2014
4	Kuok Oon Kwong	28/05/2014
5	Kwee Liong Keng	06/02/2006
6	Lee Ming San	28/05/2014
7	Leong Lai Peng	06/02/2006
8	Tan Wah Yeow	28/05/2014
9	Wu Lee Betty, Mrs	06/02/2006

**Sequence of name as it appears on ACRA records.*

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Board of Directors

In 2016, two Ordinary Board Meetings and one Annual General Meeting were held. The VIVA Board of Directors comprises of 10 Directors who serve pro-bono and ensures that VIVA's mission and vision are met.

	Name	Date of Appointment	Position
1	Leong Lai Peng	06/02/2006	Chairman
2	Kuok Oon Kwong	09/11/2007	Vice-Chairman
3	Kwee Liong Keng	06/02/2006	Director
4	Koh Seow Chuan	20/10/2006	Director
5	Lee Ming San	20/10/2006	Director
6	Mary Ann Wai Sheng Tsao	21/08/2008	Director
7	Tan Wah Yeow	01/09/2010	Director
8	Tan Bee Lan	01/08/2014	Director
9	Wilson Christopher Geoffrey	15/01/2015	Director
10	Cheah Kim Kee Gilbert	01/03/2016	Director

VIVA External Advisory Board

VIVA's External Advisory Board (EAB) is made up of an international panel of renowned doctors from the global field of cancer care and research. The VIVA Board of Directors seek advice and views from the EAB on which strategic projects VIVA should focus on and support.

VIVA EAB meets in Singapore once a year. At other times of the year, the Board would also call on the EAB for their expert views and thoughts when necessary.

	Name	Date of Appointment	Position
1	Dr. Ching-Hon Pui, MD	19/12/2006	Chairman
2	Dr Rupert Handgretinger, MD	07/12/2006	Member
3	Prof Anjo Veerman	18/12/2006	Member
4	Dr Edward Holmes, MD	30/11/2006	Member

VIVA FOUNDATION FOR CHILDREN WITH CANCER

MISSION

Saving lives of children with cancer through excellence in research, medical care and education.

OBJECTIVE

To help cure children with cancer so they can achieve the full potential of their lives by:-

1. Partnering and funding scientists and doctors in key projects and clinical research;
2. Providing the best facilities and the best level of care;
3. Empowering doctors, nurses and care-providers through training and knowledge-sharing.

FUNDING SOURCES

VIVA Foundation is financially supported by donations from members, donors and government grants.

MEMBERSHIPS

VIVA Foundation is open to the public for participation in its charitable activities in helping the children with cancer. Annual forum is being conducted in pursuing the objectives of VIVA Foundation.

REVIEW OF YEAR 2016

STAFFING

As at 31 Dec 2016, there are 2 full-time staff employed by VIVA Foundation.

EVENTS AND ACTIVITIES

- ST Jude-VIVA Forum
- VIVA-Asia Pre-Forum Workshop
- VIVA-Asia Nursing Symposium
- CCF-VIVA Family Learning Exchange

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10th St Jude-VIVA Forum in Paediatric Oncology



Ten years ago, the VIVA Foundation for Children with Cancer was established to ensure children with cancer will have an opportunity to be healed and hence find a new lease of life.

With that simple mission, the VIVA Foundation was birthed.

Like a child, the foundation grew. And to this date, the St Jude VIVA Forum is proud to celebrate its 10th series of lectures and seminars on pediatric oncology, to an even larger attendance. A total of 250 delegates from Australia, Bangladesh, Brunei, Cambodia, China, Denmark, Germany, Hong Kong, India, Indonesia, Japan, Malaysia, Myanmar, The Netherlands, Philippines, Singapore, Sri Lanka, Taiwan, Thailand, United Kingdom, USA and Vietnam.

The forum shared protocols and ways of treating children with cancer, experts discussed in small group settings in-depth and specific issues regarding their methods, as well as other components involving the total care of a child with cancer which included a family workshop and a nursing symposium.

This year, the forum had the honour of inviting in its presence the Ambassadors of Cambodia, China and India. Forum delegates from these countries had the opportunity to present themselves to their respective country's representative in Singapore.

Another highlight during the forum was the launch of the \$8million VIVA-NUS CenTRAL (Centre for Translational Research in Acute Leukemia). The research centre will boost research for childhood acute leukemia in Singapore. It seeks to improve cure rates and quality of life of children with leukemia through more accurate disease classification, prediction and determination of treatment response, done using cutting-edge laboratory techniques, as well as new and more effective tests.

Before the main forum at the Shangri-La Hotel, Singapore, pre-forum workshops were conducted at the National University Hospital of Singapore (NUHS). These workshops, dedicated to regional delegates from developing countries, were set in a smaller group size, allowing delegates to discuss topics such as treatment, data management and evaluation of outcomes of solid tumors and leukemia,

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as well as updates on participating centres and their research papers. There were a total of 84 delegates attending the pre-forum workshop.

Another component added to the intensive schedule was a one-day Nursing Symposium. This allowed nurses from Singapore and the region, especially those working in pediatric oncology wards to learn about the topics presented at the forum. A break-out session allowed the delegates hands-on experience at KK Hospital's simulation center.



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As a charity with IPC status, the following activities were organized in 2016 to raise funds and awareness for the various programmes and initiatives.

LOVE 97.2唱新谣，爱生命



On 23 and 24 April 2016, radio personalities from Mediacorp's LOVE 97.2FM and xinyao performers gathered together at One KM Mall for a very special and unique event.

"Chang Xin Yao, Ai Sheng Ming", an idea birthed by veteran xinyao singer, Dawn Gan, was organized by record label Ocean Butterflies and made possible by Mediacorp's LOVE 97.2FM radio station.

Altogether, more than 500 people, from all walks of life, attended the event which saw volunteers donating their hair for a good cause. Hair donors cut 10 inches (or longer) of their hair so as to have the donated hair weaved into wigs. These wigs would eventually be used by persons recovering from cancer, especially those who are undergoing chemotherapy, which may cause natural hair to fall off during the high intensity medical process.

Professional hairdressers from Jean Yip Group lent their skills to cut hair from more than 30 hair donors. Dawn Gan, a cancer survivor, was also one of the donors. Her long and healthy hair was eventually cut shorter, albeit for a good cause.

Emcees, made up of radio deejays from the morning and evening drive time programmes on LOVE 97.2FM, encouraged the crowd to give the hair donors the much needed support, since some of the donors have been keeping their hair for many years. The emcees also appealed to the audience to make monetary donations to VIVA Foundation. During the 2 days at One KM Mall, a total of \$18,808.90 cash was received. Online, via Giving.Sg, the campaign managed to raise \$1,790 in donations.

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The String Social



Held in August 2016 at the Victoria Concert Hall, donors and guests were treated to an evening of classical music while supporting children with cancer at the same time.

Singapore's poster girl for classical music, Min Lee, is returned to the stage with a fun and fresh chamber concept. The String Social saw the coming together of three dynamic new-age classical musicians (Min Lee, Chloe Trevor and Drew Alexander Forde), presenting an intimate showcase of good classical music for music-lovers.

The concert showcased an energetic repertoire including Prokofiev, Handel-Halvorsen, Sarasate through creative combinations of solos, duets and chamber collaborations.

The event raised a total of \$39,800.

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Circle of Life Gala Event



A gala dinner held at The Fullerton Hotel Ballroom on 22 October 2016 saw a gathering of around 250 donors who had made generous donations to support the event.

Nearly \$500,000 was raised for the VIVA-KKH Paediatric Brain & Solid Tumour Programme.

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An African theme kicked off the evening with African drum beats, thumping our energy to new highs as we gathered to raise funds for a worthy cause. All our guests took great efforts to dress themselves stunningly for the occasion, some even with African prints and hairstyles too!

The ballroom, decorated to look like an African landscape, transported us all to another continent in an instant. Singer Rai Mea entertained with songs from The Lion King, while guests took their seats on their tables with a beautiful display of their first dish for the night - Watermelon with caramelized beetroot & Burrata mousse salad, beetroot and lemon oil dressing.

Following inspiring speeches from founders of Kick Sarcoma, Dr Grace Moshi and VIVA Foundation, Mrs Jennifer Yeo, the evening went on to celebrate the Circle of Life with a crowd pleasing performance by Grandma Mary and her latin rock band. Grandma Mary's performance showed us that it is never too late to indulge in our passions, as she slid her flexible fingers up and down the fret board. She even sang us a version of an evergreen hit, "Your Cheatin' Heart", which received a thundering round of applause.

The second dish for the night was roasted pumpkin soup with lobster and mango salsa, creatively served in a pumpkin bowl. With our belly warmed up, the emcee, Matthew Elton from Hotlotz, roused one and all to purchase raffle tickets for a chance to win one of the attractive prizes, with the grand prize being a 0.15-carat blue diamond, sponsored by World of Diamonds.

The main course was either Salmon with Salsa Verde, sweet potato & carrot puree, hydroponic herbs and edible flowers; or Braised beef cheek with cauliflower puree and caramelized pear.

Chef Elsa Van Der Nest, who created the menu for that evening, appeared on stage as we were served dessert - passionfruit tartlet with lemon mousse and vanilla pod ice cream. Chef Elsa and her team worked tirelessly in the kitchen as we all did our part for charity.

This led to the final activity for the evening, which was to pick out the winner of the 0.15-carat blue diamond. The happy winner walked away with a diamond with a value of around \$20,000, simply from making a purchase of a raffle ticket that costs \$50. The raffle draw for the blue diamond fetched a total of \$4,750 in donations through the purchase of raffle tickets.

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Charity Dinner at Kam's Roast Singapore



Donors and their guests enjoyed a specially prepared menu of roast meats at Michelin-star Kam's Roast Singapore on its opening day, 19 Nov 2016 at Pacific Plaza.

Other than the meal comprising of roast duck, char siu, roast suckling pig, wonton and other delights, lucky participants also took home prizes from a raffle draw conducted at the event.

More than \$20,000 was raised at the one-night-only charity dinner. Donors filled 2 seating sessions with their friends and family, to be among one of the first in Singapore to dine at this restaurant famed for its roast meats.

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE FINANCIAL YEAR ENDED 31 DEC 2016

INCOME	Audited 31 Dec 2016 S\$	Audited 31 Dec 2015 S\$ Restated
Unrestricted General Funds		
Income from generated funds		
- Voluntary income		
General Donations	1,234,610	2,010,602
Designated Funds toward CenTRAL Programme	1,777,080	482,285
Government Grant - Care and Share Scheme	975,000	972,040
- Investment income		
Interest from bank balances	26,290	16,356
- Activities for generating funds		
Charity Dinner	55,765	-
- Income for VIVA-KKH Program	1,161,244	1,000,000
Income from charitable activities		
- Receipts from St. Jude-VIVA Forum	306,240	131,388
Other income	19,864	22,678
Total income	5,556,093	4,635,349
EXPENDITURES		
Cost of generating funds		
- Cost of generating voluntary income	48,837	40,269
- Fundraising activities	66,038	-
Charitable activities		
- Cost from St. Jude-VIVA Forum	283,943	210,278
- Funding towards CenTRAL Programme	1,777,080	1,482,285
- Funding towards VIVA-KKH Programme	3,500,000	2,700,000
- Funding towards other programme	16,550	-
Governance costs		
- General and administrative expenses	26,827	38,907
- Audit fee - current year	12,000	12,000
- Depreciation expense	526,587	536,477
- Employment costs	188,550	205,442
Other funds expended	16,000	-
Total expenditure	6,462,412	5,225,658
Net expenditure before tax expense	(906,319)	(590,309)
Tax expense	-	-
Net expenditure	(906,319)	(590,309)
Gross transfers between funds	-	-
Net movement in funds	(906,319)	(590,309)
Reconciliation of funds		
Total funds brought forward	26,527,903	27,118,212
Total funds carried forward^(a)	25,621,584	26,527,903

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STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2016

	<u>2016</u> S\$	<u>2015</u> S\$
Non-Current Assets		
Property and equipment	21,526,498	22,053,085
Current Assets		
Other receivables and prepayments	240,226	174,002
Cash and cash equivalents	3,911,262	4,996,931
	4,151,488	5,170,933
Current Liabilities		
Accrued expenses	5,096	11,991
Deferred income	-	150,000
Deposits received	51,306	48,091
Other payables	-	486,033
	56,402	696,115
Net Current Assets	4,095,086	4,474,818
Total Assets Less Current Liabilities	25,621,584	26,527,903

Funds of Charity

Unrestricted Funds

General funds ^(a)	25,621,584	26,377,903
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Designated Funds

Designated income funds ^(b)	-	150,000
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Total Charity Funds

	25,621,584	26,527,903
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(a)

- Available fund balance
- Donated space (this asset could not be monetised)

<u>2016</u> S\$	<u>2015</u> S\$
4,293,084	4,567,403
21,328,500	21,810,500
25,621,584	26,377,903

- b) Designated funds pertained to a cash donation of S\$150,000 used for the St. Jude – VIVA Forum recognised as deferred income in FY2015.

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COMPLIANCE WITH CODE OF GOVERNANCE

VIVA Foundation constantly works towards compliance with the Charities Act, Charities (Institutions of Public Character) Regulations, Charities Accounting Standards and the Code of Governance for Charities and IPCs, and take steps to address and resolve weakness/es where appropriate.

MANAGING CONFLICT OF INTEREST

VIVA Foundation has in place a policy relating to the management and avoidance of conflict of interests. All Members, Directors and staff are required to sign the prescribed Declaration of Conflict of Interest form when they are appointed and thereafter annually or whenever there is any material change in the information contained in their respective Declarations.

ONLINE GOVERNANCE EVALUATION CHECKLIST (GEC) via CHARITY PORTAL

VIVA Foundation has been submitting annually the GEC via the Charity Portal. These are also available in VIVA's website at www.viva.sg.

RESERVES POLICY

VIVA Foundation has set aside a reserve of \$1 million to provide financial stability and resources for the development of its principal activities. The Board will periodically review the amount of reserves that are required to ensure adequacy in fulfilling the Foundation's obligations.

SALARIES AND RELATED COSTS

During the financial year 2016, no staff personnel received an annual remuneration of \$100,000.00 and above. No staff is involved in setting his/her own remuneration.

RELATED PARTY TRANSACTIONS

VIVA Foundation had the following significant transactions with a related party during the financial year 2016, as detailed below:-

	2016 S\$	2015 S\$
<u>With Yeo-Leong & Peh LLC</u>		
Professional fees and services	-	3,242
<u>With Shangri-La Hotel Singapore</u>		
Venue expense (charitable activity)	85,709	88,524
Meal and entertainment expense (charitable activity)	6,168	3,839
	91,877	92,363

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ACKNOWLEDGEMENTS

We would like to thank all who have contributed towards VIVA's mission. Your generosity in outright donations and in-kind support has been life-giving, especially to all the children with cancer.

If you would like to make a difference, here are some ways you can do so:

BY CHEQUE

For donations by Cheque, please make your cheque payable to:

"VIVA Foundation For Children With Cancer"
and mail to or drop off at VIVA Foundation Office;

8 Sinaran Drive #03-01 VIVA Hub
Novena Specialist Center
Singapore 307470

(Please include your name and contact number, or company, at the back of the cheque)

ONLINE VIA GIVING.SG

If you would like to make an online donation to the VIVA Foundation, you may visit our page at www.giving.sg/viva-foundation-for-children-with-cancer.

All donations will go directly to VIVA Foundation.

Donations of \$50 and above are eligible for 2.5 times tax deductible receipts.

Your donation will be automatically reflected in your tax assessment if you provide your Tax Reference Number (e.g. NRIC/FIN/UEN).

If you would like to be our partner or volunteer with us, contact us at enquiry@viva.sg