

## INFORMATION FOR POSTER PRESENTERS

### Poster Presentation Guidelines:

- Poster panel dimensions: 2.2m (height) X 1m (width)  
**Note: Your poster size should be: 1189mm (height) X 841mm (width) A0 Size Poster – Portrait Orientation.**
- Material: Poster boards are felt finish (velcro stickers provided)
- Instructions:
  - 1) All posters to be presented in English only.
  - 2) Title is to be printed at the top of the poster.
  - 3) Name(s) of author(s), institution(s), city and country of author(s) should be stated clearly, directly below the title. Provide the surname(s) of the author(s) followed by initials.
  - 4) Underline the name of the presenting author.
  - 5) Posters to be readable from 2 meters and mounted at eye level.
  - 6) All poster presenters are requested to adhere to the mount and tear down times as stipulated below.

### **POSTER VIEWING SCHEDULE**

Poster Session: Friday 2<sup>nd</sup> and Saturday 3<sup>rd</sup> March 2012

Venue: Shangri-La Tower Ballroom Foyer

Mount Time: **8:00 am - 9:00 am (Friday 2<sup>nd</sup> and Saturday 3<sup>rd</sup> Mar 2012)**

Viewing &  
Presentation Time: Morning and Afternoon Tea Breaks and during lunch  
(Please standby poster)

Teardown Time: **5:00 pm – 5:30 pm (Friday 2<sup>nd</sup> and Saturday, 3 Mar 2012)**

Poster Number: You will be allocated a poster listing number in a separate e-mail. This will include the day your poster is allocated to. The numbers will follow the sequence of abstracts in the Forum Proceedings. You will be able to find your poster allocation number on the poster board allocated to you

**Please contact Ms Pristine LIM, Forum Secretariat at [sjvf@nuhs.edu.sg](mailto:sjvf@nuhs.edu.sg) for any additional questions or as soon as possible in any event you are **unable to attend the Forum** so we can ensure that your allocated poster space is not left empty on the day.**